# **CLOUD (MYPOWERMANAGER.NET)**



## **INSTRUCTION BOOKLET**

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## **1. Account Registration on Cloud**

### 1.1 Front Page of Cloud

• Go to <u>www.mypowermanager.net</u> to log in.

Language	•		
Account			
Password			
	ogin		

### **1.2 Creating New User Account**

• Click on "Register Now" on the front page of Cloud (see picture above).

Account		
Password		
Re-enter Password		
Email		

- 1. Enter a name for your user account.
- 2. Enter a password for your user account. It is suggested to keep a record of password in a safe place.
- 3. Re-enter the password you've created.
- 4. Enter an email address for all future communications from Cloud.
- 5. Click on "Confirm" to submit your registration.

- 6. A confirmation email will be sent from the Cloud system to you prompting activation of the user account momentarily.
- 7. Follow instructions in the confirmation email to complete registration and activation of your Cloud user account.

### **1.3 Setting Up Your Inverter for Cloud**

- Please make sure that your Cloud user account has been created and activated before proceeding. If not, refer to Ch.1.2 on P.2 to sign up for a new Cloud user account.
- 1. Go to the web page of your inverter (refer to your inverter user manual if instructions needed).
- 2. Select the SETTINGS tab.

Inverter Info.	PV-3000N-V	Date & Time	Nov/6/2013 11:50:00
Voltage Range	184.0 ~ 264.5 V	Frequency Range	47.50 ~ 51.50 Hz
Grid Regulation	VDE-AR-N 4105	PF	1.00
70% Limit	No	RCR Info.	(Show)
IP Address	192.168.1.117	Wi-Fi	(Edit)
Auto FW Update	No	Language	English
Feed-in Rate	7.54\$	Administration	admin
UPLOAD	(Edit)		

3. Click on "(Edit)" of UPLOAD to proceed.

4. Enter the name and password. The default is "admin" for both.

Name :	admin
Password :	••••
	Login

5. Check "Yes" and enter the account name you just used to register on Cloud a few moments ago. This account name will be acting as a bridge.



6. Click on "Save" to complete setup of inverter for Cloud. All inverter data will be uploaded to Cloud automatically in a few minutes. Please have your inverter connected to the Internet at all times.

# 2. Logging in to Cloud

Language	•	
Account		
Password		
Login		

- 1. Select your language. There are currently Traditional Chinese, English and German available to choose from.
- 2. Enter your user account name and password.
- 3. Click on "Log in" to log in to your Cloud account.

### 1.1 Forgot Your Password?

1. Click on "Forgot Password?" at the front page of Cloud (see picture above) to proceed and retrieve your password.

Forgo	t Your Passw	/ord	
Your registered	d account		
Account			
	Send		

- 2. Enter your account name when registered on Cloud.
- 3. Click on "Send." An email with your password will be delivered to you in one minute. Please follow the instructions inside to proceed.

# 3. Cloud System

### 3.1 Overview (Homepage)



- Log: All the events recorded by your inverter(s) are viewable here.
- Settings: A section where addition/deletion or grouping of inverters can be done. Other settings of your Cloud user account are also available here.
- Bulletin: All the Cloud system messages, including all online updates, are collected and listed here.
- Support: General and Supplementary materials related to your registeredon-Cloud inverters are placed here for download from time to time.

All inverters registered with same Cloud user account are iconized and laid out up to six inverters available on screen at once. Use right arrow/left arrow buttons to switch between pages if there are many inverters. An inverter icon carries the following information: Alias or nickname of inverter (it is model and serial number of inverter by Cloud system default), the power currently generated by inverter, the total power that has been generated today, and operation status of the inverter. Refer to the table below to interpret lights of the operation status indicator.

Status Indicator	Green	Red	Yellow	Grey
Implication	Inverter on Cloud (Online)	Inverter on Cloud but fault has occurred	Inverter off Cloud btw 30 mins and 24 hrs (Offline)	Inverter off Cloud for more than 24 hrs (Offline)

### **3.2 Arena of Inverter**

• Click on an inverter icon to enter and view its activity.

Vower Manager	•
Settings 2998W / Today 3.3kWh	
Support Logout	0

• The default page (or tab) will show the power generation curve of today. Data for past days is also available by using the date bar.



• Inverter data is downloadable or printable by using the function keys on the bottom of the page (circled in red in picture above).

- Tab is switchable to "Information" to view quick summary of inverter.
- Click on **to** go back to the homepage anytime.



### 3.3 Log

Filtered	Alias (C 12 Month	ptional)	
S/N	Alias	Time	Information
		<b>(</b> ]	

This is an area where all system messages and have-occurred errors of your inverters are stored for all purposes.

- 1. Select year and month to display all occurrences during the period.
- 2. Filtered information can be obtained by entering the alias (or nickname) of a specific inverter. Only the system messages and errors coming from this inverter will then be displayed on screen.

Click on **to** go back to the homepage anytime.

### 3.4 Settings

This section is where a user can do all the settings. Please refer to the picture below for all passages in this section.

- Email: Click on "Yes" and enter an email address to receive instant error notices about your inverters (checking of "Error Notices" required).
- Currency: Choose from NTD, AUD, EUR and USD.
- Logo: The small picture appearing on top-left corner (It's **Power Manager** by Cloud system default). Your own logo can be selected and uploaded by using Browse button. The best width is 145 pixels.
- Background: Select your own background by using Browse button. The best width is 1024 pixels.
- System Name (see picture below): Enter a nickname for your Cloud by your interest. It will then show up underneath the logo.

<sup>M</sup> Power Manager	🔆 Settings
Log	Accont System Name Device & Group >
Settings	Language     English     Country     United States of America       Change Password     City     Los Angeles       Re-enter Password     Street     1st Street
Bulletin	e-mail Receive e-mail report  Yes  No Frror Notice
Support	Logo  Default Browse (Best Width 145 px)
	Background  Default Browse (Best Width: 1024 px)
	Confirm

- When all done, click on "Confirm" to save and apply all changes.
- Click on to go back to the homepage WITHOUT saving changes.

### **3.5 Managing Inverters**

- This section is an extension of "System Name" from Ch.3.4 on P.8.
- Click on "Devices & Groups" of "System Name" to enter for all settings.

<sup>M</sup> 'Power Manager	🔆 Settings
Log	Accont Device & Group >
Settings	Language     English     Country     United States of America       Change Password     •••••••     City     Los Angeles       Re-enter Password     •••••••     Street     1st Street
Bulletin	e-mail Receive e-mail report  Yes  No
Support	Currency USD
Logout	Cogo @ Default Browse (Best Width 145 px)
	Background (@) Default O Browse (Best Width: 1024 px)
	Confirm

### 3.5.1 Timeframes for Rates & Tariffs

- Inverters that have been registered on Cloud will be arranged and lined up on screen automatically.
- Click on *log* of an inverter to start editing its timeframes.

Device					
Picture	Model	S/N	Alias	Sort	Edit
<u># - </u> +	<b>D</b> 1 ( 0000011 ) (	D 400 4507004	DV 0000011 / D 400 (507004		
=	PV-3000N-V	R1234567891	PV-3000N-V R1234567891		

- 1. Enter an alias (or nickname) for the inverter by preference.
- 2. A picture to represent this inverter can be inserted by using Browse button. The best size is 195 x 125 pixels.

in.											
										Back to	o List
Device											
Model S/N					Alias			Picture			
							O Default				
PV-5000	PV-5000W-V 51234567			390	90 USA01 O			Browse			
							(Best Size: 195)	x 125 pi	(els)		
					Confirm	1					
					Confirm						
Rate &	Tariff				Confirm						
Rate & Starting D	<b>Tariff</b> Date	Sta	rting Time		Confirm		Week		Туре	Price	Ado
Rate & Starting D 2013-12-02	Tariff Date	Sta 18 •	Inting Time	мС	Confirm End Time	SunMon	Week V V V I TueWedThu Fri S	Bat B	Type	Price	Ado
Rate & Starting D 2013-12-02	Tariff Date	Sta 18 ▼	rting Time	мС	Confirm End Time	SunMon	Week V V V V TueWedThu Fri S	Bat	Type	Price	Ada
Rate & Starting D 2013-12-02 Starting Date	Tariff Date	Sta 18 💌 g Time	H 00 Time	мС	Confirm End Time	SunMon	Week V V V I TueWedThu Fri S	Bat B Type	Type uy 💌 Price	Price 0.12 Currency	Add
Rate & Starting D 2013-12-02 Starting Date 2013-12-02	Tariff Date	Sta 18 💌 g Time 00	H 00 T H 00 T End Time 18:00	M C Sun	Confirm End Time DO • H OO • M We h & Mon & Tue & V	SunMon Beek Wed \ Thu	Week VVV TueWedThuFriS J ~ Fri ~ Sat	Bat B Type Sell	Type auy  Price 0.2	Price 0.12 Currency USD	Ada Delete

- 3. Fill in fields for rates and tariffs. Click on  $\bigcirc$  to save.
- 4. Create multiple timeframes if various rates/tariffs are available.
- 5. To delete a timeframe, simply click on  $\bigotimes$ .
- 6. When done, click on "Confirm" to save all entries.

#### **3.5.2 Grouping of Inverters**

• Click on "Add" of "Devices & Groups" to manage grouping.

Device					
Picture	Model	S/N	Alias	Sort	Ed
₩ <sup>←</sup> 🔶					
	PV-3000N-V	R1234567891	PV-3000N-V R1234567891		2

• A page of settings will turn up as shown below.

🛅 Add Type	Group		Back to Lis
Group			
GroupAlias			
GroupPicture		Browse (Best Size: 195 x 125 pixels)	
DeviceAlias	PV-3000N-V-98765432102-2	• •	
Device Alias	PV-5000W-V-Z1306000017-5		
Device Alias	Please select Model-S/N-Alias	• • • •	

- Group Alias: Enter a nickname for your group of inverters.
- Group Picture: Insert a picture for your group of inverters by using Browse button. The best size is 192 x 125 pixels.
- Device Alias: Add an existing inverter to your group by clicking on <sup>(2)</sup>. To remove an inverter from group, simply click on <sup>(2)</sup>.
- When all done, click on "Confirm" to save.

### 3.6 Bulletin

All recent notices and alerts for your inverters are recorded here. Click on "more" to see details of an activity. Some other messages might be posted on a casual basis.



### 3.7 Support

This is a desingnated area where supplementary documents for your registered-on-Cloud inverters can be downloaded. Select your inverter model and its associated supplementary documents will show up on screen. Insertions of new supplementary documents may be implemented by service provider on a casual basis.

	<b>•</b>					
ter_PV-15000T-	U					
ter_PV-3000W-\	/					
ter_PV-4000W-\	/					
ter_PV-5000W-\	/					
	ter_PV-3000W-\ ter_PV-4000W-\ ter_PV-5000W-\	ter_PV-3000W-V ter_PV-4000W-V ter_PV-5000W-V	ter_PV-3000W-V ter_PV-4000W-V ter_PV-5000W-V	ter_PV-3000W-V ter_PV-4000W-V ter_PV-5000W-V	ter_PV-3000W-V ter_PV-4000W-V ter_PV-5000W-V	ter_PV-3000W-V ter_PV-4000W-V ter_PV-5000W-V

P/N: MU00-A00000-0